

CCEP CLINICAL INSTRUCTORS ONBOARDING MATRIX

This is an overview of the various types of clinical learning experiences and credentialing components. This is an example of a onboarding matrix.

| Requirement | DIRECT Faculty: Instructor Leading a Student Clinical Group | INDIRECT Faculty: Instructor Supervising Precepting Students | DIRECT Faculty: Instructor Leading a Student Clinical Group | INDIRECT Faculty: Instructor Supervising Precepting Students |
|-------------------------------------|---|--|---|--|
| <i>(Staff Status)</i> | Not on Staff at Agency | Not on Staff at Agency | <i>On Staff at Agency</i> | <i>On Staff at Agency</i> |
| Communication w/ Agency Coordinator | ✓ | ✓ | ✓ | ✓ |
| Agency Clinical Instructor Form(s) | ✓ | ✓ | ✓ | ✓ |
| Communication w/ Unit Manager | ✓ | ✓ | ✓ | ✓ |
| Unit Orientation | ✓ | optional | ✓ | <i>optional</i> |
| Faculty Passport | ✓ | ✓ | ⊗ | ⊗ |
| TB Attestation | ✓ | ✓ | ⊗ | ⊗ |
| Core Training Link (for Affiliates) | ✓ | ✓ | ⊗ | ⊗ |
| Agency Confidentiality Form | ✓ | ✓ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| NC Licensure Verification | ✓ | ✓ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| AHA BLS Certification | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Medication Dispensing Orientation | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Skills Competency Validation | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Agency Testing Requirements | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Agency Nursing Orientation | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Agency System Orientation | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |
| Epic Training | ✓ | ⊗ | <i>On file at Agency</i> | <i>On file at Agency</i> |

Approved: **11/21/19**