

#### Facilitating Success, together.

### Be sure to refresh your page or browser.

Goal: Complete the core orientation one time for the academic year 2024-2025.

#### Link to Core Orientation:

http://www.wakeahec.org/hctriangeclinical.htm

#### Left side of the page

• Click on the second item, click on the Core orientation.

Updates to the 2024-2025 Core Orientation Presentation:

Resource Guide that lists all links included in the Core Orientation. New links and videos are throughout the slide deck and only accessed from the Resource Guide provided.

# Instructions for obtaining certificate of completion:

Click the DONE button at the bottom of the test result page.

Once you click the "DONE" button below, there will be a link to your certificate on the Thank You page. Make sure to click that link and download your blank certificate before closing your browser. **Download** the copy of the blank certificate, open the certificate from the downloaded location on your computer, type in your name and date of completion, save this document before uploading. Submit the signed and dated certificate to the academic adviser or coordinator, online database or healthcare agency as required.

## Step by step process:

- ✓ At the end of the video, click on the pop-up link to proceed to the Evaluation.
- ✓ Read the instructions carefully on the first page of the questions.

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- ✓ Complete the questions and evaluation, click done to proceed to the test results.
- ✓ Click done again to proceed to the PDF blank certificate.
- ✓ Download the blank certificate to your computer
- ✓ Open the downloaded blank certificate (found in downloads on your computer)
- ✓ Type in your name and date of completion
- ✓ Save the certificate with your name and date of completion
- ✓ Upload certificate to appropriate database or print the document
- ✓ Turn in to the academic site coordinator if required
- ✓ If you have special needs, contact your academic coordinator for instructions.
- ✓ Note that there is new content in the core orientation and information found in the links is included in the post test.

Questions: Email kgclark@wakeahec.org

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